



## **NOTICE OF MEETING**

### **Governance & Audit Committee**

**Tuesday 23 November 2010, 7.30 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

### **To: Governance & Audit Committee**

Councillor Ward (Chairman), Councillor Thompson (Vice-Chairman), Councillors Beadsley, Blatchford, Edger, Leake, McCracken, Mrs McCracken, Mr G S Anderson and Worrall

### **cc: Substitute Members of the Committee**

Councillors Mrs Ballin, Mrs Beadsley, Birch, Harrison, Mrs Hayes, Mrs Shillcock and Worrall

ALISON SANDERS  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Emma Silverton  
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**AGENDA**

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**1. Apologies for Absence**

To receive apologies for absence and to note the attendance of any substitute members.

**2. Declarations of Interest**

To receive any declarations of personal or prejudicial interests, and the nature of that interest, in respect of any matter to be considered at this meeting.

**3. Minutes - 21 September 2010**

To approve as a correct record the minutes of the meeting of the Committee held on 21 September 2010.

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**4. Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

**5. Contract Standing Orders**

To receive a report which gives details of proposed amendments to the Council's Contract Standing Orders and agree that amendments to the Council's Contract Standing Orders be recommended to Council.

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**6. Amendment's to the Council's Constitution**

To receive a report which seeks approval to amendments to the Council's Constitution which are proposed as a result of recent experience and in consequence of legislation.

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